



Covid 19 – Safe Working Practise – Rush Trampoline Parks



3.0 Covid 19 – Safe Working Practise


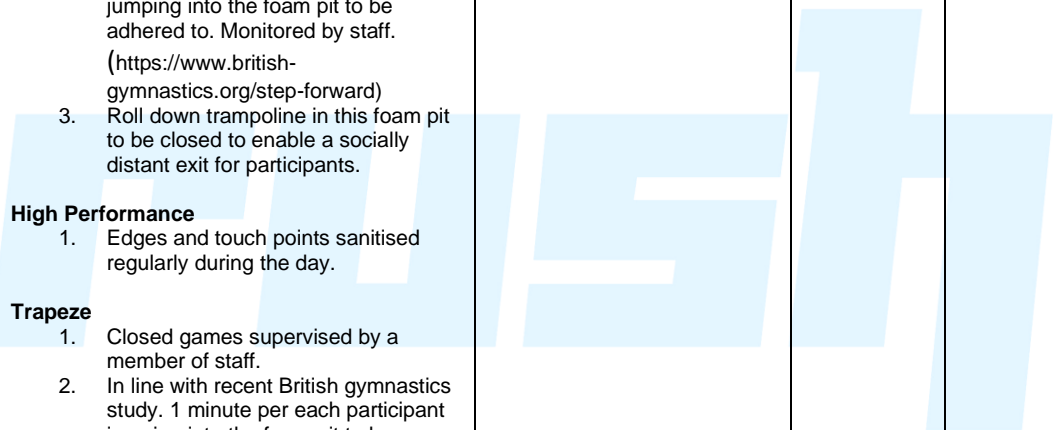
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further actions may be necessary?	Action by whom?	Action by when?	Completed?
4.1 Outbreak of Covid 19	All persons – Transmission of covid 19 amongst staff and customers whilst in the building	Following Government & Public Health Agency Guidelines.	Continue to review latest government guidance and update procedures as and when required.	A.T / F.K / P.J	Ongoing	
4.2 Communication of information	Staff & Customers– Lack of awareness for reoccupation of the building and the requirements for staff & Customers to adhere to. Leading to general transmission of covid-19 around the premises	<ol style="list-style-type: none"> 1. Staff reinduction day (training) before relaunch 2. iHasco online training (covid 19) to be completed by every staff member before returning to work 3. Art work, floor decals, posters displayed in prominent places around the building to reinforce measures. 4. Line Managers (Team leaders, supervisors, DM, OM,GM) in supervision around the building ensure guidance and rules are being adhered to. 5. Rush customer pledge displayed around the building digitally on our website and emailed during booking which breaks down the measures in place in an easy to digest way 6. TVs around the park playing safety video and refreshing guidance to remind customers and staff. 	Safety video / Covid 19 new safety measures video to be produced and sent to customers during the booking process.	R.N / A.T	Ongoing	
4.3 Vulnerable Groups	Staff & Customers – Greater risk of severe illness if exposed to Covid 19	<ol style="list-style-type: none"> 1. Government guidance already in general circulation for those in high risk groups 2. Staff health questionnaire circulated to get an up-to date picture of current staff health and wellbeing. 3. HR advice sought from RSM as to how the business can deal fairly with issues arising from staff health questionnaire. 4. Look at mitigating factors for those deemed extremely clinically vulnerable (full face shields, separate start and finish times, areas of work) 	<ol style="list-style-type: none"> 1. Create dialog with staff members designated in a higher risks group to work together to ensure their safety at work and put in place any additional measures deemed necessary. 	A.T / F.K / P.J		
4.4 Social Distancing – Occupation and use of the building.	Staff & Customers – lack of adherence to social distancing leading to spread of covid-19 throughout the building.	<ol style="list-style-type: none"> 1. Maximum building occupancy capped at 300 individuals in line with government guidance 	<ol style="list-style-type: none"> 1. Continue to monitor procedures to ensure their effectiveness. 	A.T / F.K / P.J	21 st June Stage 4 covid Spring roadmap	

		<ol style="list-style-type: none"> 2. Maximum of 100 jumping customers per session 1 hour session, limited to 50 per half hour. 3. Online booking suggested. 4. Only 1 spectator per jumping customer 5. 30 minute check-in windows to aid cleaning and reduce congestion and occupancy. 6. Outside check in stations where feasible to encourage customers to check in outside and wait in their cars to reduce internal congestion. 7. Increase queuing system to ensure adequate social distancing. 8. Locker use to be discouraged. Partial locker removal and remaining lockers to be repositioned onto Courts in multiple pods to aid social distancing. 9. Staff roles where applicable to encourage social distancing in a fun, engaging way (Social distance Director) 10. Staff Training to discourage close staff interaction and enforce social distance rules. 11. Reduced staffing numbers per department and clearly defined roles to stop close interaction. 12. Socially distant clearly defined entry and exit points to the building. 13. Arrows and floor decals in place to clearly guide people around the building. 14. Art work, floor decals, posters displayed in prominent places around the building to reinforce social distancing. 15. Rush customer pledge displayed around the building, digitally on our website and emailed during booking which breaks down the measures in place in an easy to digest way 16. Desks and workstations set apart in line with social distance guidance. 17. Screens installed at check in desks. 18. Self-Isolation room designated in each park for those customers or staff that feel unwell to isolate them 			
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		<p>while further steps can be undertaken</p> <ol style="list-style-type: none"> Staff room to be relocated to a larger better ventilated space. School/Group bookings will be offered the option of exclusive hire when the parks are closed to the general public. There will be no mixing between school/group bookings and the general public. Where the booking ends close to our general opening times, the customer will be notified and additional measures including designated holding areas and septate egress routes will be implemented with consultation with the School/Group leader. 				
4.5 Face Coverings	Staff and Customers not wearing Face Coverings leading to the spread of covid-19.	<ol style="list-style-type: none"> All staff and Customers must wear a Face Covering at all times unless bouncing, eating or drinking in line with the Law. All Customers not wearing a Face covering must be challenged. If they are exempt then a unique wristband will be issued to them to identify they have been challenged. Customers who refuse to wear a covering and have not told us they are exempt will be reported to 101 via the online service. 	Continue to monitor procedures to ensure their effectiveness.	A.T / F.K / P.J		
4.6 Personal Hygiene	Staff & Customers poor personal hygiene leading to spread of covid-19 throughout the building.	<ol style="list-style-type: none"> Hand sanitation stations positioned around the building at entry and exit points and around welfare facilities and at various locations Face coverings available to staff who wish to use them. Staff Training to discourage close staff interaction and enforce good personal hygiene/ handwashing Buildings to be well ventilated with doors and windows opened along entrance / exit routes. TVs around the park playing safety video and refreshing guidance to remind customers and staff. Customer pledge emailed to customers and displayed in the park 	Continue to monitor procedures to ensure their effectiveness.	A.T / F.K / P.J		

		details not to attend the park if you feel unwell.				
4.7 Cleaning Regime	Staff & Customers – A poor cleaning regime leading to spread of covid-19 throughout the building.	<ol style="list-style-type: none"> 1. Continuous 'always on' cleaning regime to ensure high touch points are constantly cleaned. 2. Stocks of cleaning supplies boosted with gloves, roll aprons utilised. 3. Cleaning teams utilised around the park during operation cleaning high touch points and bottleneck areas. 4. Dedicated clean in the morning before opening and at closing time. 5. Training program for staff to include how to effectively clean high risk areas. 6. Set cleaning roles and designation to staff to ensure all areas of the building are cleaned to a high level during cleaning windows. 7. Small cleaning stations (wipes, sprays) to be utilised in check-in areas. Training for staff for use after handling of cash. 8. Whole park to be Disinfected using Evans EC4 at the end of each day. 9. Electrostatic sprayer now in use to aid daily cleaning. 	<ol style="list-style-type: none"> 1. Wipes to be utilised for cleaning of radios and ear pieces before and after use. 			
4.8 Contact Tracing	Customers – Lack of knowledge of who is in the building will hamper contact tracers ability to track down suspected cases of covid-19	<ol style="list-style-type: none"> 1. Online booking only which includes customer details. 2. Capacity and Spectator limits to ensure we have a record or point of contact for each group attending 3. Staff records available for contact tracers. 4. Encourage all customers to Chick-In on the NHS App. 				
4.9 Emergency Situations	Customers & Staff – Lack of awareness or P.P.E leading to risk of infection whilst staff are dealing with emergency situations or customers are	<ol style="list-style-type: none"> 1. Staff training to take place before opening. 2. P.P.E (gloves, face masks, face guards aprons, wipes) 3. First aiders to be trained to wear full P.P.E including aprons, gloves and face mask when dealing with any first aid issue. 4. If required to evacuate normal emergency evacuation procedures must apply, however staff should maintain social distancing at the assembly point if feasible. 				

<p>4.10 Mental Health</p>	<p>Staff – Increased coronavirus measures, new procedures, use of P.P.E and general knowledge of coronavirus leading to stress and mental health concerns for staff.</p>	<ol style="list-style-type: none"> 1. Covid online training provided for all staff to educate them on protective measures. 2. Management will promote mental health & wellbeing awareness to staff during day to day operations and will offer whatever support they can to help. 3. Staff questionnaire sent to all staff before opening to ask them what measures they feel important. 4. Training day provided before relaunch to detail protective measures. 	<ol style="list-style-type: none"> 1. Ensure Line Managers are seeking regular feedback and wellbeing checks with staff. 			
<p>4.11 Park Operations</p> <ul style="list-style-type: none"> - Dodgeball - Wipeout - Assault Course - Foam Pitt - Battle Beams - High Performance - Trapeze - Basketball - Football Arena - Softplay - Drop Slide (HW) - Café Use - Fitness Classes 	<p>Staff & Customers – Increased risk of coronavirus infections if activities on the main courts are not conducted in a safe way.</p>	<p>Constant cleaning regime of courts throughout they day, closing elements when required.</p> <p>Training day for the staff before launch going through the new rules.</p> <p>Supervision by GM/OM/DM/ Supervisors/ Team Leaders during operation to ensure rules are adhered to.</p> <p>Dodgeball</p> <ol style="list-style-type: none"> 1. Participants encouraged to wash / sanitise their hands before commencement of the game 2. Limited balls (4) sanitised in front of the participants before and after the games. 3. Maximum of 8 participants per court. <p>Wipeout</p> <ol style="list-style-type: none"> 1. Only 4 spots available for use (N,E,S,W) 2. Participants requested to wash / sanitise their hands before commencement of the game 3. Beams wiped over before commencement of game. <p>Assault Course</p> <ol style="list-style-type: none"> 1. Out of Action, closed due to multiple touch points and lack of foam pitt bag. 	<ol style="list-style-type: none"> 1. Continue to monitor processes and procedures to ensure they are working. 2. Seek regular feedback from staff on measures to ensure they are viable, current and safe. 			

		<p>Battle Beams</p> <ol style="list-style-type: none"> 1. Closed games supervised by Games Master. 2. Participants requested to wash / sanitise their hands before commencement of the game 3. Socially distant queuing for the game. 4. Each set of beams wiped down by the games master per game <p>Jump Board Foam Pitt</p> <ol style="list-style-type: none"> 1. Electrostatic sprayer to be used regularly on foam blocks. 2. In line with recent British gymnastics study. 1 minute per each participant jumping into the foam pit to be adhered to. Monitored by staff. (https://www.british-gymnastics.org/step-forward) 3. Roll down trampoline in this foam pit to be closed to enable a socially distant exit for participants. <p>High Performance</p> <ol style="list-style-type: none"> 1. Edges and touch points sanitised regularly during the day. <p>Trapeze</p> <ol style="list-style-type: none"> 1. Closed games supervised by a member of staff. 2. In line with recent British gymnastics study. 1 minute per each participant jumping into the foam pit to be adhere to. Monitored by Staff (https://www.british-gymnastics.org/step-forward) 3. Participants requested to wash / sanitise their hands before commencement of the game 4. Socially distant queuing for the game. 5. Trapeze bar sanitised before and after each go. <p>Basketball</p> <ol style="list-style-type: none"> 1. Participants requested to wash / sanitise their hands before using the basketball and wipe over the ball. 				
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		<p>2. Only use 1 ball to ensure it is being sanitised.</p> <p>Football Arena</p> <ol style="list-style-type: none"> 1. Only use 1 ball to ensure it is being sanitised. 2. Only Family pods or closed groups admitted to play – Closed sessions. 3. Socially distant queuing for the game. 4. Participants requested to wash / sanitise their hands before commencement of the game <p>Softplay</p> <ol style="list-style-type: none"> 1. See Soft Play Risk Assessment <p>Drop Slide (HW)</p> <ol style="list-style-type: none"> 1. Out of Action, closed due to lack of sanitation options for the jump suit in between each go. <p>Café Use</p> <ol style="list-style-type: none"> 1. Café seating area is reduced and fixed to ensure adequate social distancing 2. QR codes linked to each table are used to order food 3. Tables will be sanitised between customers. <p>Fitness Classes</p> <ol style="list-style-type: none"> 1. Participants requested to wash / sanitise their hands before and after the class. 2. Participants will remain 2m apart throughout the class. 3. Participants we have their own equipment which will be sanitised before and after the class. Sharing of equipment is not permitted. 4. Maximum of 12 participants allowed in the class unless the part is closed. 5. All participants contact details to be registered on the booking system for Track and Trace and asked to Check-In via the QR Code. 				
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4.12 Lateral Flow Testing	Staff - to detect asymptomatic cases/	All staff to be given a box of Lateral Flow test kits and asked to take a test twice a week.				
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